



TEACHERS SERVICE COMMISSION

ADDENDUM 1

SUNDAY, 25TH AUGUST 2019

CLARIFICATIONS ON TENDER PROVISION OF TEACHERS' MEDICAL INSURANCE COVER TENDER NO: TSC/T/14/2019-2020

ISSUE 1: TENDER NUMBER

Refer to:

- Cover page: Tender number appears as 'TENDER NO. TSC/T/14/2019-2022' as seen below: **TENDER NO. TSC/T/14/2019-2022**
- **Page 2 SECTION 1 – INVITATION FOR TENDERS**
- Page 2, 1.5: Completed tender documents **marked PROVISION OF TEACHERS MEDICAL INSURANCE COVER – TENDER NO.: TSC/T/001/2019-2020**

CLARIFICATION: Correct Tender number is **TSC/T/14/2019-2022**

ISSUE 2: PORTABILITY

Refer to:

- **Page 19 item 6 (iii)** – Portability with no restrictions where members should seek services within the agreed panel of **7 providers**
- **Page 19 – item 7 (iii)** – Panel of at **least 200 accredited medical service providers/specialist** registered with Kenya medical practitioners and Dentist Board/NHIF across the country and in East Africa for all the components below with following facilities.

CLARIFICATION:

- The 7 is a typing mistake and should be ignored.
- Portability shall be in all the counties for all the facilities that the tenderers shall provide; minimum combined total of 294 own facilities and service providers. Provide a list demonstrating coverage per county.

ISSUE 3: CAPITATION BENEFITS

Refer to:

- Page 41, 42 and 43 in the various financing models where it refers to capitation including for outpatient, dental, optical, maternity, Evacuation Allocation, International Travel and Referral Allocations.

CLARIFICATION: All the capitation benefits shall be provided on a portability basis with no restriction on where the member can seek services within the provided list of facilities and service providers and in line with the terms of engagement in the tender documents. Any consortium that does not provide for portability for the benefits requested in the tender documents shall be considered non-responsive and shall be disqualified.

ISSUE 4: EVIDENCE OF REAL TIME ELECTRONIC MANAGEMENT OF PREAUTHORIZATION

- Refer to **Page 20, 7 (xi)** – Evidence of real time electronic management of preauthorization

CLARIFICATION: Provides a VD presentation demo with write up notes

ISSUE 5: FINANCING MODEL OPTIONS

Please note that there seems to be an inconsistency with regards to the number of financing model options referenced:

- **Page 22 item 2.25** on Award Criteria – It refers to option 1 and 2
- **Page 30 – Terms of Reference** – This also refers to option 1, 2 and 3

Whereas the financing model options are four (4) as indicated in page 39 under Health Finance Model

CLARIFICATION: Financial models are four (4) as indicated in page 39 with detailed information on page 40, 41, 42 and 43.

Page 30 – Terms of Reference Option 1 Hybrid financing model or Hybrid

CLARIFICATION: This is a typo error and should read HYBRID here and in other pages where the error is noted.

Page 39 – H. Healthcare Finance Mode.

The bidders must provide a comprehensive scope of services and costs under all of the following **three models:**

- Option 1 – fully Insured Scheme
- Option 2- Hybrid Financing Model (Inpatient-Self fund) Option 3- Hybrid Financing Mode (Inpatient-Fully insured) Option 4-Capitation Financing Model

Page 47 – Form of Tender

Provides for 3 options whereas the tender requires 4 options **Option 1:**(Total Tender amount in words and figures)

Option 2:

- a)
- b) (Total Tender amount in words and figures)

Option 3: (Total Tender amount in words and figures)

CLARIFICATION ON THE FINANCING MODELS FROM VARIOUS SECTIONS AS INDICATED ABOVE

There are four financing model options, namely

- Option 1 - Fully Insured Scheme
- Option 2 - Hybrid Financing Model (Inpatient-Self fund)
- Option 3 - Hybrid Financing Model (Inpatient-Fully Insured)
- Option 4 - Capitation Financing Model

The tender form shall thus read the 4 options, i.e

- Option 1: (Total Tender amount in words and figures)
- Option 2: (Total Tender amount in words and figures)
- Option 3: (Total Tender amount in words and figures)
- Option 4: (Total Tender amount in words and figures)

ISSUE 6: INPATIENT, DENTAL AND OPTICAL ALLOCATIONS PER FAMILY/ANNUM

Refer to page 37

TSC 9 C4 - 73,726 - 1,00,000

CLARIFICATION: The correct figure is 1,000,000.

ISSUE 7: SELF FUNDED

Refer to page 41

Inpatient - Self-funded. With restriction of 10% of estimates provided on annual basis

NB: Please provide indicative quotes per year for the three years. These indicative quotes should not form part of the contract sum. The Commission shall not accept an annual increment of more than 10% of the previous year.

CLARIFICATION: Any case exceeding the 10% limit will need pre-approval from the Teacher Service Commission.

ISSUE 8: FORM OF TENDER

Refer to:

- **Page 46** – The form of Tender must be completed by the tenderer and submitted with the tender documents. The form of tender must be filled for each of the three (3) years.
- **Page 51: N/B:** Please ensure that you provide three (3) forms of tender for each four models (Fully Insured, Capitation and two hybrid model)

CLARIFICATION: The tenderer shall fill one form of tender in the format provided.

Each Option of a Financial Model must be inclusive of the total price of three (3) years (Year 1, Year 2 and Year 3) and should be for all the 4 financing model options.

The total sum of the three years of each model in the price schedule must be transferred to the form of tender and filled in the space provided as Option-----

Form of Tender

To:
Date
Name and address of procuring entity
Tender No.
Tender Name

Gentlemen and/or Ladies: -

1. Having examined the Tender documents including Addenda No. (Insert numbers) the receipt of which is hereby duly acknowledged, we the undersigned, offer to provide Insurance Services for year (please insert Year 1, Year 2, Year 3 as applicable) under this tender in conformity with the said Tender document for the sum of:

Option 1: (Total Tender amount in words and figures)

Option 2: (Total Tender amount in words and figures)

Option 3: (Total Tender amount in words and figures)

Option 4: (Total Tender amount in words and figures)

or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Tender.

2. We undertake, if our Tender is accepted, to provide the Insurance Cover Services in accordance with the conditions of the tender.
3. We agree to abide by this Tender for a period of (Number) of days from the dated fixed for Tender opening of the Instructions to Tenderers, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
4. This Tender, together with your written acceptance thereof and your notification of award, shall constitute a Contract between us subject to the signing of the contract by both parties.
5. We understand that you are not bound to accept the lowest or any tender you may receive.

Dated this day of 2019

(Signature) in the capacity of)

Duly authorized to sign tender for and on behalf of

The opening date remains the same, Thursday 29th August 2019 at 9am as earlier advertised.

The same information can be downloaded from TSC website www.tsc.go.ke

NANCY NJERI MACHARIA, CBS
COMMISSION SECRETARY
TEACHERS SERVICE COMMISSION