

TEACHERS SERVICE COMMISSION



INVITATION TO NATIONAL TENDER

The Teachers Service Commission was established under Article 237 of the Constitution as a Constitutional Commission with the mandate to register trained teachers, recruit and employ registered teachers, promote and transfer teachers, assign teachers employed by the Commission for service in any public school, exercise disciplinary control over trained teachers.

To achieve its constitutional mandate through effective and efficient service delivery, the Commission invites interested and eligible firms/tenderers to bid for the following tenders:

| S/No | Tender No. | Tender Description | Bid Security (Kshs) | Category | Tender Opening Date | Pre-bid Conference |
|------|----------------------|--|---------------------|-----------------------------|---|--|
| 1. | TSC/T/042/2020-2021 | Provision of Security Services in 24 TSC County offices and 2 Sub-County offices in Kenya | 190,000 | National Open Tender | Wednesday 24 th February, 2021 at 9.00am | Thursday 16 th February 2021 From 10.00am |
| 2. | TSC/T/43/2020-2021 | Provision of Group Life Assurance for TSC Commissioners and Secretariat Staff (Re-advertisement) | 350,000 | Insurance Underwriters Only | Wednesday 24 th February, 2021 at 9.00am | N/A |
| 3. | TSC/T/044/2020-2021 | Provision of Motor Cycle Insurance Services (Insurance Brokers Only) | 10,000 | Insurance Brokers Only | Wednesday 24 th February, 2021 at 9.00am | N/A |
| 4. | TSC/RFP/01/2020-2021 | Request for Proposal for Consultancy Services on Media and Communication Strategy Implementation for Teachers Service Commission | N/A | National Open Tender | Wednesday 24 TH February, 2021 at 9.00am | N/A |

Detailed Tender document may be obtained from Supply Chain Management Services Division, the TSC House **2nd floor Podium Wing**, Kilimanjaro Road, during normal working hours upon payment of non-refundable fee **of Kshs. 1,000.00** (One Thousand Shillings) per set payable to **Teachers Service Commission at National Bank of Kenya Account No. 01001000905000, Harambee Avenue Branch** or Bankers Cheque and present the bank slip to TSC Cash office for official receipt.

Interested bidders may also download free of charge the same tender documents from TSC website: www.tsc.go.ke or www.tenders.go.ke and forward their particulars for records to ddprocurement@tsc.go.ke. The particulars should include: Name of the firm, the address and Tender Name and Number.

Complete bid documents must be in plain sealed envelope marked with tender name and reference number should be addressed to:

The Secretary
Teachers Service Commission
TSC House, Upper Hill, Kilimanjaro Road
Private Bag, 00100
NAIROBI

and be deposited in the **Tender Box located on 3rd Floor, Podium Wing as per the dates and time indicated in each tender above.**

Bidders are advised to take **NOTE** that the guidelines issued by the Ministry of Health protocols on the measures to stop the spread of COVID 19 and subsequent additional guidelines on **Circular No: 02/2020, Referenced PPRA/6/5 Vol.1 (1) dated 27th March, 2020** issued by the PPRA in respect to handling of procurement proceedings shall apply.

The tenders will be opened in accordance with the provisions of the above guidelines in the same venue in the presence of **ONLY ONE (1)** bidder representative from each firm who will be allowed to witness the tender opening exercise. All bidder representatives will be required to sign the tender opening register before they leave the venue. Opening minutes may be circulated to tenderers upon request in writing.

COMMISSION SECRETARY/CHIEF EXECUTIVE