

TEACHERS SERVICE COMMISSION EDUCATION MANAGEMENT INFORMATION SYSTEM(EMIS) DICECE, TAC TUTORS AND EARC DATA RETURNS: FORM A YEAR ______TERM _____

GENERAL

- 1. Read the instructions on the form very carefully before completing.
- 2. This form should be completed by the County Director.
- 3. All parts of the form must be filled.
- 4. The information should be captured for the month of May.
- 5. The form is to be completed in duplicate. The original should be followed to TSC.

NOTE: Information provided in this form MUST be correct

	SUMMARY DATA					
County Name	No. of Districts					
	1. Approved Zones					
Address	2. Number of TAC Tutors on Duty					
Tel No.	3. Category of Dicece	Fully fledged				
		Associate				
Mobile No.	4. Number of Dicece Lecturers on D	uty				
Email	Number of Education Assessment Resource centres Officers (EARC)					

IV. STAFF ESTABLISHMENT

No. No.	1. IE	ACHERS ADVISOR	RY CENTRES								1						1	1
S	S/No.	TSC No.	ID. Number	Name	Sex m/f	Birth	ality	of Service	First Appointm ent		Appointed to the Current grade		to current Station	tion	Religio n Code	Zone	schools visited/	
S	1																	
S	1																	
S	2																	
S	3																	
S	4																	
S	5																	
S	6																	
S	-																	
10	7																	
10	8																	
1	9																	
12	10																	
13	11																	
13	12																	
14	13																	
15																		
Nationality Terms of Service Grade Code Code Reason for absence/Type of Leave																		
Nationality Terms of Service Grade Code Reason for absence/Type of Leave	15																	
1. Permanent																		
2. Cotter 2. Cotter 2. Cotter 2. Pl G 21 SNR. APPR. TEACL M 3. Degree 3. Maternity		_							20	ann.	CD + D			Code				absence/Type of Leave
3. Temporary 3. TCTT III 4. ATS IV 4. ATS IV 5. UTTT 6. UTGRAD 7. TCTT II 9. DIP. GRAD I 10. ATS III 11. TCTTI 12. TDTT II 13. ATS II 14. GAT II 15. ASSLECTURE 16. ICTDT II 17. ASSLECTURE 18. ATS II 19. ATS II 10. ATS III 10. ATS III 11. ATS II 12. SNR. LECTURER 13. ATS II 14. GAT II 15. ASSLECTURE 16. Lect URB A. A. Level 17. Annual Leave 18. Leave outside kenya 19. O-Level/KCSE 10. KJSE/KCE div IV 10. ATS III 11. KCSE-D 12. KCPE 13. WITHOUT KCPE 13. WITHOUT KCPE 14. GAT II 15. ASSLECTURE 16. IDTT I 17. IL 18. URB A. Level 18. WITHOUT KCPE 19. WITHOUT KCPE																		
4 ATS IV H 23 PRINCIPAL III M 5.Diploma 4. Special Leave 5 UTTT H 24 PGAT II N 5.Diploma(Techn.) 5.Compassionate 6 UTGRAD J 25 PAT II N 6. Tech. Cert 6. leave 7 TCTT II J 26 P. LECTURER N 8.A Level 7. Annual Leave 8 TDTT III J 27 PRINCIPAL II N 9.O- Level/KCSE 8. Leave outside kenya 9 DIP. GRAD I J 28 PGAT I P 10. KISE/KCE div IV 9. Absence without official 10 ATS III J 29 PAT I P 11. KCSE-D leave 11 TCTTI K 30 PRINCIPAL I P 12. KCPE 10. Other (specify) 12 TDTT II K 13 ATS II K 14 GAT II K 15 ASS.LECTURE K 16 TDTT I L	2. Ou	ici																
5 UTTT H 24 PGAT II N 5.Diploma(Techn.) 5.Compassionate 6 UTGRAD J 25 PAT II N 6. Tech. Cert 6. leave 7 TCTT II J 26 P. LECTURER N 8.A- Level 7.Annual Leave 8 TDTT III J 27 PRINCIPAL II N 9.O-Level/KCSE 8.Leave outside kenya 9 DIP. GRAD I J 28 PGAT I P 10. KJSE/KCE div IV 9.Absence without official 10 ATS III J 29 PAT I P 11. KCSE-D leave 11 TCTTI K 30 PRINCIPAL I P 12. KCPE 10. Other (specify) 12 TDTT II K 13 ATS II K 14 GAT II K 15 ASS.LECTURE K 16 TDTT I L													-					e
6 UTGRAD J 25 PAT II N 6. Tech. Cert 6. leave 7. Annual Leave 8. AL Level 7. Annual Leave 9. DIP. GRAD I J 28 PGAT I P 10. KJSE/KCE div IV 9. Absence without official 10. ATS III J 29 PAT I P 11. TCTTI K 30 PRINCIPAL I P 12. TDTT II K 31. ATS II K 14. GAT II K 15. ASS.LECTURE K 16. TDTT I L													-	echn.)			-	
8 TDTT III J 27 PRINCIPAL II N 9.O-Level/KCSE 8.Leave outside kenya 9 DIP. GRAD I J 28 PGAT I P 10. KJSE/KCE div IV 9.Absence without official 10 ATS III J 29 PAT I P 11. KCSE-D leave 11 TCTTI K 30 PRINCIPAL I P 12. KCPE 10. Other (specify) 12 TDTT II K 13 ATS II K 14 GAT II K 15 ASS.LECTURE K 16 TDTT I L																	-	
9 DIP. GRAD I J 28 PGAT I P 10. KJSE/KCE div IV 9. Absence without official 10 ATS III J 29 PAT I P 11. KCSE-D leave 11. TCTTI K 30 PRINCIPAL I P 12. TDTT II K 13. ATS II K 14 GAT II K 15 ASS.LECTURE K 16 TDTT I L					7	TCTT II		J	26	P. LEC	CTURER	N	8.A- Level				7.Annual Leave	2
10 ATS III					8	TDTT III		J	27	PRINC	CIPAL II	N	9.O-Level/K	CSE			8.Leave outside	e kenya
11 TCTTI							DΙ	J	28	PGAT	I	P		E div IV			9.Absence with	out official
12 TDTT II K 13. WITHOUT KCPE 13 ATS II K 14 GAT II K 15 ASS.LECTURE K 16 TDTT I L																		
13 ATS II K 14 GAT II K 15 ASS.LECTURE K 16 TDTT I L	I								30	PRINC	CIPAL I	P					10. Other (spec	ify)
14 GAT II K 15 ASS.LECTURE K 16 TDTT I L													13. WITHOU	т ксре				
15 ASS.LECTURE K 16 TDTT I L																		
16 TDTT I L	I						LIBE											
							OKL											
17 GAT I L								L										
18 LECTURER L							ER											
19 ATS I L																		

III.EDUCATION ASSESSMENT RESOURCE CENTRE (start with coordinators, assessors)

S/N	TSC No.	ID NUMBER	Name	sex m/f		nality	Terms of Service	Date of First Appointm ent dd/mm/yy	Grade	Current	Qual Cod	Station dd/mm/y	Designati	Religi on			Lessons Taught/WK (Total)	Signatur e /Reason for absence/ Leave Type)
3/10	TSC NO.	ID NOWBER	Inditie	111/1	uu/IIIII/yy	Code	Code	du/IIIII/yy	Code	uu/IIIII/yy	E	у	on code	Code	current)	allon	(Total)	туре)
										Qualifiaca	ation					Speciali zation	Reaso absence/	
	Nation	nality	Terms of Service			Gra	ade Code			Code)	Designa	tion Code	Religio	<u>on</u>	code	Lea	
1. K	enyan		1.Permanent	1	ATS III	J	12	SNR. APP	M	1.Phd.		1. Senior	Principal L	1.Cath	olic	1. Mental	1. Sick Leav	/e
2. C	ther		2.Contract	2	TCTTI	K	13	SNR. LEC	М	2.M.A, Msc	;	2.Principa	al lecturer	2.Prote	estant	2. Visual	2. Study Lea	ave
			3.Temporary	3	TDTT II	K	14	PRINCIPA	М	3.Degree/H	l.dip	3.Senior	Lecturer	3.Hind	u	3. Hearing	3. Maternity	
				4	ATS II	K	15	PGAT II	N	4.Diploma		4.Lecture		4.Islam		4. Physica		
				5	GAT II	K	16	PAT II	N	5.P1		5.Other (Specify)	5. Othe	er	5. Multiple b. omer	5.Compassi	ionate
				6	ASS.LECT	K		P. LECTU		6.Other (Se	ecify)					specify	6.Leave of a	absence
					TDTT I	L		PRINCIPA										
					GAT I	L		PAT I	Р									
					LECTURE	L		PRINCIPA	Р									
					ATS I	L		SPGAT	Q									
<u></u>				11	SNR. GRA	М	23	CPGAT	R									

IV. STAFF ESTABLISHMENT

DISTRICT CENTRES FOR EARLY CHILDHOOD EDUCATION LECTURERS (start with programme officer,trainers)

	ſ						p 3	1		ID-4-	1	1	1					1	,
S/No.	TSC No.	ID NUMBER	Name		Date of Birth		Service	Date of First Appointme nt dd/mm/yy	Grad e	grade	Qual. Code	Date Posted to current Station dd/mm/yy	Religio	Degna tion code	Teaching Subject Major	s (Currently Taught Minor	Specialisation	Taught/WK	Signature /Reason for absence/Le ave Type)
													1						
-																			
National	14.,		Terms of Service					Grade Cod	la.				Qualifia Co	acation	Designation Code	Religion	Specialization code		absence/Type eave
Kenya	_		1.Permanent	1	ATS III			J J		PATI		P	1. Phd	ue	Programme Office		1. ECD	1. Sick Leave	
2. Other			2.Contract		TCTTI			K		PRINCIPAL I		P	2. Masters	3	2.Trainer	2.Protestant	2. Degree ECDE	Study Leave	
			3.Temporary		TDTT II			K		SPGAT		Q	3.Degree			3.Hindu	3. MED	3. Maternity	
				4	ATS II			K		CPGAT		R	4. Diploma	а		4.Islam	4. other Specify	4. Special Lea	ive
				5	GAT II			К					5.Diploma	(Techn.)		5.Other		5.Compassion	ate
				6	ASS.LECTURE			K					6. Tech. C	Cert				leave	
					TDTT I			L					7. PI					6.Leave of abs	sence
					GATI			L					8.A- Level						
					LECTURER			L					9.O-Level						
					ATS I			L					10. Kjse/ts						
					SNR. GRAD SNR. APPR. TE	ACUED.		M					11. KCSE 12. KCPE						
					SNR. LECTURE			M					13. WITH		 <u>=</u>				
					PRINCIPAL III			M					13. WITH	JUI NOPI					
					PGAT II			N											
					PAT II			N											
1				17	P. LECTURER			N											
1					PRINCIPAL II			N											
				19	PGAT I			Р											

DETAILS OF TEACHERS WITH DISABILITY. Please provide details of any Teacher attached to any of the three areas with Disability.

TSC NO.	NAMES	SEX	Specialization code
			1. Mental(M.H.)
			2. Visual (V.H.)
			3. Hearing (H.I.)
			4. Physical (P.H.)
			5. Multiple (M.H.

VIII. Study Programmes

This part captures information of any Teacher who is pursuing further studies. The information will guide the Commission in future projections and planning.

	TSC NO.	Name	Course of Study	Date Started dd/mm/yy	Expected Date of completion (dd/mm/yy)	Area of Specialization Code	Full Time/Part time			
1										
2										
3										
4										
5										
6										
7										
8										
9										
10										
	Course of Study		l .		<u>I</u>	1				
1	<u>Code</u>		Areas Of Study							
1	Diploma		1. Languages		11. Special Education	20. Other Courses(specif	y)			
2	Bachelors		3. Chemistry		13. Geography					
3	PGDE		4. Biology		14. History					
4	Masters		5. Mathematics		15. Christian Religion Educa	tion				
5	Ph.D		6. Accounting		Education					
6	Other (Specify)		7. Computer Science		17. Guidance and counselling					
	•		8. Information Technolo	ogy	18. Economics of Education					
			9. Education Planning and Administration		19. ECDE course					

I Certify that the information contained in this form is correct.

County Director	
Personal No.	
Signature	
Date	