



## **JOB RE-ADVERTISEMENT**

Our client, **The Teachers Service Commission (TSC)** has undertaken major reform programs aimed at improving service delivery in an efficient and effective manner. Such reforms include but not limited to restructuring of its processes, policies and procedures. To this end, the Commission seeks to recruit results-oriented and self-driven experienced professionals to join their team in the following vacant positons. **All these jobs are on 5year renewable contracts.** 

Number	Job Titles & Directorate	Job	Number	Advert
		Scale	of Posts	Number
Legal Services Directorate				
1	Director, Legal, Labour & Industrial Relations	14	1	02/2018
2	Deputy Director, Labour and Industrial Relations	12	1	03/2018
3	Deputy Director, Legal Services	12	1	05/2018
4	Assistant Deputy Director, Legal Services	11	1	06/2018
Corporate Communications Directorate				
5	Deputy Director, Corporate Communications	12	1	07/2018

For more information on particular roles, please go to our website <u>www.hrpowerhouse.co.ke</u>

## How to Apply

Suitably qualified candidates should apply in confidence indicating the *Job title and Job advert number* on subject of the e-mail, the application letter and envelope enclosing CVs with full details of education background, professional qualifications, and attach copies of certificates, relevant testimonials and National ID.

Additionally, the candidates should attach the following documents which must be **valid**:

- 1. Police Clearance Certificate (Good Conduct)
- 2. Clearance Certificate by Higher Education Loans Board
- 3. Clearance Application forms for EACC
- 4. Certificate by Credit Reference Bureau
- 5. KRA Tax Certificate

Applications may be deposited at our Office, Blue Violet Plaza, Kindaruma Road, 5<sup>th</sup> Floor, Suite 507, Nairobi or send through our email address <u>recruitment@hrpowerhouse.co.ke</u> or send by post to:

> Search and Recruitment HR Powerhouse Limited P.O. Box 74380, 00200 NAIROBI.

All applications should be received not later than <u>5.00pm on Wednesday, 11<sup>th</sup> April</u> <u>2018</u>.

Please note that ONLY shortlisted candidates will be contacted.