

TEACHERS SERVICE COMMISSION

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When replying please quote

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6TH MARCH, 2019

CIRCULAR NO:7/2019 - *This amends the earlier circular dated 4th February, 2019*

TO ALL: Heads of Directorates
TSC County Directors
Sub-County Directors
Principals, Secondary Schools
Principals, National Polytechnics
Principals, Technical Training Institutes
Principals, Institutes of Science & Technology
Principals, Diploma Teacher Colleges
Principals, Primary Teacher Training Colleges
Headteachers, Primary Schools
The Director, CEMASTEAM
The Director, Kenya Institute of Special Education
Secretariat Staff

FILING OF INDIVIDUAL INCOME TAX RETURNS FOR YEAR 2018

All TSC employees are required to file their individual income tax returns online through Kenya Revenue Authority i-Tax platform, i.e. <https://itax.kra.go.ke> by **30th June 2019**.

In this regard, the Teachers Service Commission has uploaded the Tax Deduction Card (p9 forms) in the TSC payslip portal for Teachers and Secretariat Staff to download.

In the event of any challenges in filing the returns assistance may be sought from KRA Service Centres across the Country or call **+254(020)4999 999** or **+254(0711) 099 999**.


DR NANCY NJERI MACHARIA, CBS
SECRETARY/CHIEF EXECUTIVE