

TEACHERS SERVICE COMMISSION EDUCATION MANAGEMENT INFORMATION SYSTEM(EMIS) PRIMARY SCHOOLS DATA RETURNS : FORM A YEAR _____ TERM

GENERAL GUIDELINES AND INSTRUCTIONS

- 1. Read the instructions on the form very carefully before completing.
- 2. This form is to be completed by the head of the institution. Note: Information provided in this form should be correct. Provision of incorrect information may lead to disciplinary action.
- 3. All parts of the form must be filled.
- 4. The information should be captured for the month of May.
- 5. The form is to be completed in triplicate. The institution should retain the triplicate while the original and duplicate be forwarded to TSC County Director by 31st May.
- 6. For any query regarding this form contact the TSC County Director.

DISTRIBUTION

- (i) TSC copy through TSC County Director
- (ii) County Director's Copy
- (iii) Headteacher's Copy

TSC/EMIS/FORM 'A'/01/P

I. SCHOOL IDE	NTIFICATION	II. SCHOOL CHA	DACTEDIS	STICS			III. SUMMARY DATA		
1. School Name	NIIFICATION	1. Status		1. Public C	Irdinary				
		(Tick the Applicabl	e number)	2. Public S	•		1. Total No. of Pupils		
2. TSC School Co	de: (please enter both codes)	1 • • •	,	3. Public C	-	ntegrated	a. Boys		
a) IPPD code:	b) EMIS code:	2. Category		1. Boys					
2 Address	Callabora	(Tick the Applicabl	e number)	2. Girls			b. Girls		
3. Address Box:	Cellphone:			3. Mixed			Total		
Postal Code:		3. Type(Tick as ap	nlicable)				10001		
i ostal Code.	Tel. No:	5. Type(Tiek us up	pilcubic)						
4. Reg. No.			1. Boys	Day			2. (a) No. of Classes		
	Fax:			Boarding					
5. Sponsor			Day						
-	Email:	Email: 3.Mixed		Boarding					
				Day			(b) No. of Physical Existing Classroor	ns	
6. SCHOOL LO	SCHOOL LOCATION		Boarding						
			Special Creation						
			4. Type of S	—	Special				
		~ 1	Educ. Need	l Enrol.	Educ.Teachers on				
		Educ. need			Duty	1			
County			Boys	Girls	Male	Female	3. (a) Total No. of Teachers on Duty: N	Male	
District		a) Mental(M.I.)					F	Female	
Constituencv									
		b) Visual (V.H)					(b) Total No. of Teachers on leave: N	Male	
Division		c) Hearing (H.I.)					(maternity, sickness, study etc)	Female	
DIVISION		d) Physical (P.I.)						emaie	
Location					+		4		
		f) Multiple (M.H.)					4.Summary of Current Staffing positio	ons Per Job Group	
		,					E L		
Sublocation		g) Speech (S.H.)					F M		
							G N		
		h) Autistics (M.H.)			<u> </u>		H P		
Zone		i) Albinism					J Q		
		j) Others (specify)					K R		

	ST	D 1	ST	D2	ST	D3	ST	D4	ST	D5	ST	D6	ST	D7	ST	D8	TO	ΓAL
AGE	М	F	М	F	М	F	М	F	М	F	М	F	М	F	М	F	М	F
Below 5 Years																		
5 Years																		
6 Years																		
7 Years																		
8 Years																		
9 Years																		
10 Years																		
11 Years																		
12 Years																		
13 Years																		
14 Years																		
15 Years																		
Abve 15 years																		
Total																		
Total M&F																		

IVA. ORDINARY SCHOOL ENROLMENT (Absent Pupils already in Term Register should be included)

VA. NUMBER OF STREAMS PER CLASS

	STD 1	STD2	STD3	STD4	STD5	STD6	STD7	STD8	TOTAL
NO. OF STREAMS									

	SI	ГD 1	S	TD 2	SI	rd3	ST	FD 4	ST	TD 5	ST	TD 6	ST	TD 7	ST	D 8	Voc	ational		Т	otal
AGE	М	F	Μ	F	Μ	F	Μ	F	М	F	Μ	F	Μ	F	Μ	F	Μ	F	М	F	M & F
Below 5 Years																					
5 Years																					
6 Years																					
7 Years																					
8 Years																					
9 Years																					
10 Years																					
11 Years																					
12 Years																					
13 Years																					
14 Years																					
15 Years																					
Abve 15 years																					
Total																					

VB.NUMBER OF STREAMS PER CLASS

	STD 1	STD 2	STD 3	STD 4	STD 5	STD 6	STD 7	STD 8	Vocational	TOTAL
NO. OF STREAMS										

IV. STAFF ESTABLISHMENT

1. TEACHERS (Should be captured in the following order, H/T,D/HT,senior teacher, teacher ;include absent, on leave/sick- off etc)

							ent, on ie		-				
<u>S/No</u>	.TSC No.	ID. Number	Name		Date of Birth dd/mm/yy	Nation ality Code	Service	Date of First Appointme nt dd/mm/yy	Grade	Date Appointed to the Current grade dd/mm/yy	-	Date Posted to current Station dd/mm/yy	Designa tion Code
2													
3													
4				_									
5				_									<u> </u>
6				_									
7													
8 9													+
10				-									+
11													
12													<u> </u>
13													
14													
15													
16													
Natio	onality		<u>Terms of Service</u>	Gr	ade Code						-	<u>Academic</u> alifiacation	
<u>Natio</u> 1. Ke			Terms of Service 1.Permanent		ade Code	F	20) SNR. GRAD		М	-	alifiacation	<u>c</u>
	nyan			1		F G) SNR. GRAD SNR. APPR. TI	EACHER	M M	Qu	alifiacation	<u>C</u> 1. Head
1. Ke	nyan		1.Permanent	1	P2		21				Qua 1. Ph.I 2. Mas 3.Degr	alifiacation D sters ree	<u>C</u> 1. Head ⁷ 2. Deput 3. Senio
1. Ke	nyan		1.Permanent 2.Contract	1 2 3	P2 P1	G	21 22	SNR. APPR. T	ER	М	Qua 1. Ph.I 2. Mas 3.Degr 4. Dipl	alifiacation D Inters ree Ioma	C 1. Head? 2. Deput 3. Senio 4. Teach
1. Ke	nyan		1.Permanent 2.Contract	1 2 3 4	P2 P1 TCTT III	G H	21 22 23	SNR. APPR. TI SNR. LECTUR	ER	M M N	Qua 1. Ph.I 2. Mas 3.Degr 4. Dipl 5.Diple	alifiacation D sters ree loma oma(Techn.)	1. Head 2. Deput 3. Senior 4. Teach 5. Specia
1. Ke	nyan		1.Permanent 2.Contract	1 2 3 4 5	P2 P1 TCTT III ATS IV	G H H	21 22 23 24	SNR. APPR. T SNR. LECTUR PRINCIPAL III	ER	M M N	Qua 1. Ph.I 2. Mas 3.Degr 4. Dipl 5.Diple 6. Tech	alifiacation D tters tree loma oma(Techn.) h. Cert	1. Head 2. Deput 3. Senior 4. Teach 5. Specia
1. Ke	nyan		1.Permanent 2.Contract	1 2 3 4 5 6 7	P2 P1 TCTT III ATS IV UTTT UTGRAD TCTT II	G H H J J	21 22 23 24 25 26	SNR. APPR. TI SNR. LECTUR PRINCIPAL III PGAT II PAT II P. LECTURER	ER	M M N N N	Qua 1. Ph.I 2. Mas 3.Degr 4. Dipl 5.Dipl 6. Tech 7.A- L	alifiacation D ters ree loma oma(Techn.) h. Cert evel	1. Head 2. Deput 3. Senior 4. Teach 5. Specia
1. Ke	nyan		1.Permanent 2.Contract	1 2 3 4 5 6 7 8	P2 P1 TCTT III ATS IV UTTT UTGRAD TCTT II TDTT III	G H H J J J	21 22 23 24 25 26 27	SNR. APPR. T SNR. LECTUR PRINCIPAL III PGAT II PAT II P. LECTURER	ER	M M N N N N	Qua 1. Ph.I 2. Mas 3.Degr 4. Dipl 5.Diple 6. Tech 7.A- L 8.O-Le	alifiacation D ters tere loma oma(Techn.) h. Cert evel evel/KCSE	1. Head 2. Deput 3. Senior 4. Teach 5. Specia
1. Ke	nyan		1.Permanent 2.Contract	1 2 3 4 5 6 7 8 9	P2 P1 TCTT III ATS IV UTTT UTGRAD TCTT II TDTT III DIP. GRAD I	G H J J J	21 22 23 24 25 26 27 28	SNR. APPR. TI SNR. LECTUR PRINCIPAL III PGAT II PAT II P. LECTURER PRINCIPAL II PGAT I	ER	M M N N N P	Qua 1. Ph.I 2. Mas 3.Degr 4. Dipl 5.Diple 6. Tecl 7.A- L 8.O-Le 9. KJS	alifiacation atters ree loma oma(Techn.) h. Cert evel evel/KCSE E/KCE div IV	1. Head 2. Deput 3. Senior 4. Teach 5. Specia
1. Ke	nyan		1.Permanent 2.Contract	1 2 3 4 5 6 7 8 9 10	P2 P1 TCTT III ATS IV UTTT UTGRAD TCTT II TDTT III DIP. GRAD I ATS III	G H J J J J	21 22 23 24 25 26 27 28 29	SNR. APPR. T SNR. LECTUR PRINCIPAL III PGAT II PAT II P. LECTURER PRINCIPAL II PGAT I PAT I	ER	M M N N N P P	Qua 1. Ph.I 2. Mas 3.Degr 4. Dipl 5.Diple 6. Tech 7.A- L 8.O-Le 9. KJS 10. KC	alifiacation D ters ree loma oma(Techn.) h. Cert evel evel evel/KCSE E/KCE div IV CSE-D	1. Head 2. Deput 3. Senio 4. Teach 5. Specia
1. Ke	nyan		1.Permanent 2.Contract	1 2 3 4 5 6 7 8 9 10 11	P2 P1 TCTT III ATS IV UTTT UTGRAD TCTT II TDTT III DIP. GRAD I ATS III TCTTI	G H J J J J K	21 22 23 24 25 26 27 28 29 30	SNR. APPR. TI SNR. LECTUR PRINCIPAL III PGAT II PAT II P. LECTURER PRINCIPAL II PGAT I PAT I	ER	M M N N N P P P	Qua 1. Ph.I 2. Mas 3.Degr 4. Dipl 5.Diple 6. Tech 7.A- L 8.O-Le 9. KJS 10. KC 11. KC	alifiacation D tters tere loma oma(Techn.) h. Cert evel evel vel/KCSE E/KCE div IV CSE-D CPE	1. Head 2. Deput 3. Senior 4. Teach 5. Specia Teach
1. Ke	nyan		1.Permanent 2.Contract	1 2 3 4 5 6 7 8 9 10 11 12	P2 P1 TCTT III ATS IV UTTT UTGRAD TCTT II DIP. GRAD I ATS III TCTTI TCTTI TCTTI	G H J J J K K	21 22 23 24 25 26 27 28 29 30 30 31	SNR. APPR. TI SNR. LECTUR PRINCIPAL III PGAT II PAT II PLECTURER PRINCIPAL II PAT I PAT I PRINCIPAL I SPGAT	ER	M M N N P P P Q	Qua 1. Ph.I 2. Mas 3.Degr 4. Dipl 5.Diple 6. Tech 7.A- L 8.O-Le 9. KJS 10. KC 11. KC	alifiacation D ters ree loma oma(Techn.) h. Cert evel evel evel/KCSE E/KCE div IV CSE-D	1. Head 2. Deput 3. Senior 4. Teach 5. Specia Teach
1. Ke	nyan		1.Permanent 2.Contract	1 2 3 4 5 6 7 8 9 10 11 12 13	P2 P1 TCTT III ATS IV UTTT UTGRAD TCTT II TDTT III ATS III TCTTI TDTT II ATS II	G H J J J K K K	21 22 23 24 25 26 27 28 29 30 30 31	SNR. APPR. TI SNR. LECTUR PRINCIPAL III PGAT II PAT II P. LECTURER PRINCIPAL II PGAT I PAT I	ER	M M N N N P P P	Qua 1. Ph.I 2. Mas 3.Degr 4. Dipl 5.Diple 6. Tech 7.A- L 8.O-Le 9. KJS 10. KC 11. KC	alifiacation D tters tere loma oma(Techn.) h. Cert evel evel vel/KCSE E/KCE div IV CSE-D CPE	1. Head 2. Deput 3. Senior 4. Teach 5. Specia Teach
1. Ke	nyan		1.Permanent 2.Contract	1 2 3 4 5 6 7 8 9 10 11 12 13 14	P2 P1 TCTT III ATS IV UTTT UTGRAD TCTT II DIP. GRAD I ATS III TCTTI TCTTI TCTTI ATS II GAT II	G H J J J K K K K	21 22 23 24 25 26 27 28 29 30 30 31	SNR. APPR. T SNR. LECTUR PRINCIPAL III PGAT II PAT II PLECTURER PRINCIPAL II PAT I PAT I PRINCIPAL I SPGAT I	ER	M M N N P P P Q	Qua 1. Ph.I 2. Mas 3.Degr 4. Dipl 5.Diple 6. Tech 7.A- L 8.O-Le 9. KJS 10. KC 11. KC	alifiacation D tters tere loma oma(Techn.) h. Cert evel evel vel/KCSE E/KCE div IV CSE-D CPE	1. Head 2. Deput 3. Senior 4. Teach 5. Specia Teach
1. Ke	nyan		1.Permanent 2.Contract	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15	P2 P1 TCTT III ATS IV UTTT UTGRAD TCTT II TDTT III DIP. GRAD I ATS III TCTTI TDTT II ATS II GAT II ASS.LECTUR	G H J J J K K K K K	21 22 23 24 25 26 27 28 29 30 30 31	SNR. APPR. T SNR. LECTUR PRINCIPAL III PGAT II PAT II PLECTURER PRINCIPAL II PAT I PAT I PRINCIPAL I SPGAT I	ER	M M N N P P P Q	Qua 1. Ph.I 2. Mas 3.Degr 4. Dipl 5.Diple 6. Tech 7.A- L 8.O-Le 9. KJS 10. KC 11. KC	alifiacation D tters tere loma oma(Techn.) h. Cert evel evel vel/KCSE E/KCE div IV CSE-D CPE	1. Head 2. Deput 3. Senior 4. Teach 5. Specia Teach
1. Ke	nyan		1.Permanent 2.Contract	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16	P2 P1 TCTT III ATS IV UTTT UTGRAD TCTT II DIP. GRAD I ATS III TCTTI TCTTI TCTTI ATS II GAT II	G H J J J K K K K	21 22 23 24 25 26 27 28 29 30 30 31	SNR. APPR. T SNR. LECTUR PRINCIPAL III PGAT II PAT II PLECTURER PRINCIPAL II PAT I PAT I PRINCIPAL I SPGAT I	ER	M M N N P P P Q	Qua 1. Ph.I 2. Mas 3.Degr 4. Dipl 5.Diple 6. Tech 7.A- L 8.O-Le 9. KJS 10. KC 11. KC	alifiacation D tters tere loma oma(Techn.) h. Cert evel evel vel/KCSE E/KCE div IV CSE-D CPE	Desig C 1. Head 2. Deput 3. Senio 4. Teach 5. Specia Teach
1. Ke	nyan		1.Permanent 2.Contract	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17	P2 P1 TCTT III ATS IV UTTT UTGRAD TCTT II TDTT III DIP. GRAD I ATS III TCTTI TDTT II ATS II GAT II ASS.LECTUR	G H J J J K K K K K K L	21 22 23 24 25 26 27 28 29 30 30 31	SNR. APPR. T SNR. LECTUR PRINCIPAL III PGAT II PAT II PLECTURER PRINCIPAL II PAT I PAT I PRINCIPAL I SPGAT I	ER	M M N N P P P Q	Qua 1. Ph.I 2. Mas 3.Degr 4. Dipl 5.Diple 6. Tech 7.A- L 8.O-Le 9. KJS 10. KC 11. KC	alifiacation D tters tere loma oma(Techn.) h. Cert evel evel vel/KCSE E/KCE div IV CSE-D CPE	1. Head 2. Deput 3. Senior 4. Teach 5. Specia Teach

			No. of	Signature
na			Lessons	/Reason for
	-	Specialization	Taught/WK	absence/Leave
;	Code	code	(Total)	Type)
ig	nation	Specialization	Reason for a	absence/Type of
_	nation_ ode	Specialization code	-	absence/Type of .eave
Co			-	
Co IT	<u>ode</u>	code	I	
<u>Co</u> iTo ity	eacher	1. Mental(M.I.)	1. Sick Leave	
<u>Co</u> iTo ity	ode eacher H/T Teacher	code 1. Mental(M.I.) 2. Visual (V.I.)	<u>I</u> 1. Sick Leave 2. Study Leave	<u>.eave</u>
Co ITo Ity or	ode eacher H/T Teacher	code1. Mental(M.I.)2. Visual (V.I.)3. Hearing (H.I.)	I. Sick Leave2. Study Leave3. Maternity	<u>e</u> eave
Co IT uty or he ial	eacher H/T Teacher r Unit	code1. Mental(M.I.)2. Visual (V.I.)3. Hearing (H.I.)4. Physical (P.I.)	I. Sick Leave2. Study Leave3. Maternity4. Special Leav	<u>e</u> eave
Co IT uty or he ial	eacher H/T Teacher r Unit	code1. Mental(M.I.)2. Visual (V.I.)3. Hearing (H.I.)4. Physical (P.I.)5. Multiple (M.H.)6.Autism7.Gifted and talented	L1. Sick Leave2. Study Leave3. Maternity4. Special Leave5.Compassiona6. leave7.Annual Leave	e te
Co IT uty or he ial	eacher H/T Teacher r Unit	code1. Mental(M.I.)2. Visual (V.I.)3. Hearing (H.I.)4. Physical (P.I.)5. Multiple (M.H.)6.Autism	<u>I</u> 1. Sick Leave 2. Study Leave 3. Maternity 4. Special Leave 5.Compassiona 6. leave 7.Annual Leave 8.Leave outside	e te kenya
Co IT uty or he ial	eacher H/T Teacher r Unit	code1. Mental(M.I.)2. Visual (V.I.)3. Hearing (H.I.)4. Physical (P.I.)5. Multiple (M.H.)6.Autism7.Gifted and talented	L 1. Sick Leave 2. Study Leave 3. Maternity 4. Special Leav 5.Compassiona 6. leave 7.Annual Leave 8.Leave outside 9.Absence with	e te kenya
Co IT uty or he ial	eacher H/T Teacher r Unit	code1. Mental(M.I.)2. Visual (V.I.)3. Hearing (H.I.)4. Physical (P.I.)5. Multiple (M.H.)6.Autism7.Gifted and talented	L 1. Sick Leave 2. Study Leave 3. Maternity 4. Special Leave 5.Compassiona 6. leave 7.Annual Leave 8.Leave outside 9.Absence with official leave	e te e kenya out
Co IT uty or he ial	eacher H/T Teacher r Unit	code1. Mental(M.I.)2. Visual (V.I.)3. Hearing (H.I.)4. Physical (P.I.)5. Multiple (M.H.)6.Autism7.Gifted and talented	L 1. Sick Leave 2. Study Leave 3. Maternity 4. Special Leav 5.Compassiona 6. leave 7.Annual Leave 8.Leave outside 9.Absence with	e te e kenya out
Co IT uty or he ial	eacher H/T Teacher r Unit	code1. Mental(M.I.)2. Visual (V.I.)3. Hearing (H.I.)4. Physical (P.I.)5. Multiple (M.H.)6.Autism7.Gifted and talented	L 1. Sick Leave 2. Study Leave 3. Maternity 4. Special Leave 5.Compassiona 6. leave 7.Annual Leave 8.Leave outside 9.Absence with official leave	e te e kenya out
Co ITo Ity or	eacher H/T Teacher r Unit	code1. Mental(M.I.)2. Visual (V.I.)3. Hearing (H.I.)4. Physical (P.I.)5. Multiple (M.H.)6.Autism7.Gifted and talented	L 1. Sick Leave 2. Study Leave 3. Maternity 4. Special Leave 5.Compassiona 6. leave 7.Annual Leave 8.Leave outside 9.Absence with official leave	e te e kenya out
Co IT uty or he ial	eacher H/T Teacher r Unit	code1. Mental(M.I.)2. Visual (V.I.)3. Hearing (H.I.)4. Physical (P.I.)5. Multiple (M.H.)6.Autism7.Gifted and talented	L 1. Sick Leave 2. Study Leave 3. Maternity 4. Special Leave 5.Compassiona 6. leave 7.Annual Leave 8.Leave outside 9.Absence with official leave	e te e kenya out
Co IT uty or he ial	eacher H/T Teacher r Unit	code1. Mental(M.I.)2. Visual (V.I.)3. Hearing (H.I.)4. Physical (P.I.)5. Multiple (M.H.)6.Autism7.Gifted and talented	L 1. Sick Leave 2. Study Leave 3. Maternity 4. Special Leave 5.Compassiona 6. leave 7.Annual Leave 8.Leave outside 9.Absence with official leave	e te e kenya out
Co IT uty or he ial	eacher H/T Teacher r Unit	code1. Mental(M.I.)2. Visual (V.I.)3. Hearing (H.I.)4. Physical (P.I.)5. Multiple (M.H.)6.Autism7.Gifted and talented	L 1. Sick Leave 2. Study Leave 3. Maternity 4. Special Leave 5.Compassiona 6. leave 7.Annual Leave 8.Leave outside 9.Absence with official leave	e te e kenya out
Co IT uty or he ial	eacher H/T Teacher r Unit	code1. Mental(M.I.)2. Visual (V.I.)3. Hearing (H.I.)4. Physical (P.I.)5. Multiple (M.H.)6.Autism7.Gifted and talented	L 1. Sick Leave 2. Study Leave 3. Maternity 4. Special Leave 5.Compassiona 6. leave 7.Annual Leave 8.Leave outside 9.Absence with official leave	e te e kenya out
Co IT uty or he ial	eacher H/T Teacher r Unit	code1. Mental(M.I.)2. Visual (V.I.)3. Hearing (H.I.)4. Physical (P.I.)5. Multiple (M.H.)6.Autism7.Gifted and talented	L 1. Sick Leave 2. Study Leave 3. Maternity 4. Special Leave 5.Compassiona 6. leave 7.Annual Leave 8.Leave outside 9.Absence with official leave	e te e kenya out

IV. STAFF ESTABLISHMENT (CONT'D)

1. TEACHERS (Should be captured in the following order, H/T,D/HT, teacher ;include absent, on leave/sick- off etc)

	TSC No. ID. Number Name Se	Date of bex Birth n/f dd/mm/yy		Date of First Appointment dd/mm/yy	Grade Code	Date Appointed to the Current Qual grade dd/mm/yy Code	Date Posted to current Station dd/mm/yy	Religion Code	Specialization code	Lessons Taught/WK (Total)	Signature /Reason for absence/Leave Type)
17											
18											
10											
17											
20											
21											
22			_								
23											
24											
25											
26											
27											
28											
29											
30											
31											
32											

DETAILS OF TEACHERS WITH DISABILITY

TSC NO.	NAMES	SEX	TYPE OF	DISABILITY	Specialization code
					1. Mental(M.H.)
					2. Visual (V.H.)
					3. Hearing (H.I.)
					4. Physical (P.H.)
					5. Multiple (M.H.)

Teac	hers who can not teach full load
Reas	ons
	(a) Sickness
	(b) Disability
	(c) Other (Specify)

VIII. Study Programmes This part captures information of any Teacher who is pursuing further studies. The information will guide the Commission in future projections and planning.

	TSC NO.	Name	Course of Study	Date Started dd/mm/yy	Expected Date of completion (dd/mm/yy)	Subject Area of Study	Full Time/Part time
1	L						
	2						
	3						
2	1						
	5						
(5						
	7						
8	3						
9							
10	Course of Study	7					
	Code		Areas Of Study				
]	l Diploma		1. Languages		11. Special Education	20. Other Courses(specif	y)
2	2 Bachelors		3. Chemistry		13. Geography		
	3 PGDE		4. Biology		14. History		
2	4 Masters		5. Mathematics		15. Christian Religion Educ	cation	
4	5 Ph.D		6. Accounting		16. Islamic Religious Educa	ation	
(6 Other (Specify)		7. Computer Science		17. Guidance and counselling	ng	
			8. Information Technology		18. Economics of Education	1	
			9. Education Planning and		19. ECDE course		
Certify that th	ne information co	ontained in this fo	rm is correct.				
ead Teacher's Name	5		Official Stamp	County Director		Official Stamp	
TSC No.				Personal No.			
Signature			L	Signature			
Date				Date			