

TEACHERS SERVICE COMMISSION

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please quote



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Date: **27TH JULY, 2018**

CIRCULAR NO: 16/2018

TO: **All Directors**
 All TSC County Directors
 All TSC Sub-County Directors
 All Secretariat Staff

REVISED TEACHERS SERVICE COMMISSION STRUCTURE

The Commission has developed a new Organization Structure and the following are the major highlights:-

DIRECTORATES

Three Directorates each to be headed by a Deputy Commission Secretary (DCS) have been established. The Directorates are:-

1. Finance and Administration
2. Teacher Management
3. Human Resource Management & Development.

Each Directorate will have Divisions, Sections and Sub-Sections.

DIVISIONS

A Division will be headed by a Director while a Section will be headed by a Senior Deputy Director. There are also specialized units to be headed by a Director or a Senior Deputy Director.

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The following are the Directorates with the Divisions and the Specialized units under them:-

i) Teacher Management Directorate

- Staffing Division
- Quality Assurance and Standards & Teacher Registration Division
- Field Services Division

ii) Finance and Administration Directorate

- Finance and Accounts Division
- General Administration Division

iii) Human Resource Management & Development

- Human Resource Management Division
- Human Resource Development Section
- Pensions Section

iv) Specialized Units

The following specialized units will report directly to the Chief Executive Officer:-

1. Information, Communication and Technology
2. Legal Services division
3. Internal Audit division
4. Corporate Communication section
5. Policy Planning Research & Innovation section
6. Supply Chain Management section

(v) Decentralised Units

In addition to the existing Counties and Sub County structure, the Commission has established the following Regional Offices to be headed by TSC Regional Coordinators.

- a) Nairobi
- b) Rift Valley
- c) Central
- d) Eastern

- e) Coast
- f) Nyanza
- g) Western
- h) North Eastern

The Regional Coordinators will report to the Deputy Commission Secretary, Teacher Management.

Attached is a copy of the organogram for ease of reference. The organogram can also be accessed through the TSC Website, www.tsc.go.ke



**DR NANCY NJERI MACHARIA, CBS
SECRETARY/CHIEF EXECUTIVE**

Copy to: Commission Chairperson

All Commissioners

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The following information was obtained from the records of the
Police Department
on 11/11/14
at 11:00 AM
by [illegible]

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